

A new opportunity on the Charlotte campus of Union Presbyterian Seminary!

Union Presbyterian Seminary will begin offering seminars in Church Business Administration in the fall of 2015. These seminars will be offered on Thursdays, four in the fall of 2015 and four in the spring of 2016. Completing all eight of the seminars fulfill the core course requirement for certification through [The Church Network](#).

Date: September, 2015 – May 2016; classes are eight Thursdays 9:30 a.m. to 5:30 p.m. (see schedule below)

Event location: Union Presbyterian Seminary, Charlotte campus, 5141 Sharon Road

Registration: \$85 per day for individual seminars (a two-day seminar would be \$170); \$275 for the spring or fall courses (four days); \$550 for all eight courses. The cost of meals and housing is additional.

For: Church business administrators, administrative assistants, pastors, treasurers – you do not need to be seeking certification to attend. Interested folks from any size church in any denomination are welcome! You may register for individual seminars or for all eight.

Note: *All eight seminars must be taken to complete the requirements for certification*



CORE CURRICULUM TOPICS OFFERED AT UNION PRESBYTERIAN SEMINARY IN CHARLOTTE

9/17/15 Managing Financial Issues – Budgeting

10/8/15 Managing Financial Issues – Accounting

NOTE: Financial Issues is a 2-day seminar; both Budgeting and Accounting must be taken

10/29/15 Managing Legal and Tax Issues

11/12/15 Managing Facilities and Property Issues

4/7/16 Managing Human Resources Issues – Legal

4/21/16 Managing Human Resources Issues – Personnel

NOTE: Human Resources is a 2-day seminar; both Legal and Personnel must be taken

5/5/16 Managing Communications Issues

5/19/16 Managing Strategic Planning Issues

For more information and to register for these seminars, [click here](#).

Contact Marilyn Johns at mjohns@upsem.edu if you have any questions.

Church Business Administrators Certification comes to Charlotte!

Beginning in fall of 2015,

Union Presbyterian Seminary



will offer core courses for

**Church Business
Administrators**

certification and education
in partnership with

The Church Network

