

The Presbytery of New Hope

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PRESBYTERIAN CHURCH (USA)

April 7, 2016

To: Churches within New Hope Presbytery & Past Recipients of the Hunger Grant
From: Hunger Fund Team
New Hope Presbytery
Subject: Application for Hunger Grant

To all who are considering applying for the New Hope Presbytery Hunger Grant:

We are glad that you will be applying for one of our historic grants for the upcoming year. Many of you have been receiving support from the presbytery for a long time. We are grateful to be partners in your important ministries.

As with any organization, there are times in which practices are revised to ensure accountability and equity in the use of funds. This year, the Team is revising our procedures for evaluating grant applications.

We are asking that all grant applicants (new and returning) to submit a full and complete application which outlines your organization's operations, accomplishments, goals for the upcoming year, etc. Information such as, "Most of our information is the same from the previous year." will be considered insufficient. The Team is also recommending that the congregation which endorses your application use our form to describe how they are currently involved and present in your ministry.

If you are a returning grant applicant, you must also fill out the Accountability Report. This allows the team to see how last year's funds were used, and how your ministry is going.

Each of these changes will assist the Team in its responsibility to be a steward of the special offering funds which support the New Hope Presbytery Hunger Grants.

Thank you for your attentiveness to detail and working to alleviate hunger in our communities and region. *The deadline for grant applications is Monday, August 15, 2016.*

Blessings,

Reverend Theodore E. Churn
~~Interim~~ Executive Presbyter/Stated Clerk

Reverend Gun Ho Lee
Associate Multicultural Ministries

Reverend Marilyn E. Hein
~~Associate Executive Education/Missions~~

Reverend Julio Ramirez-Esc
Associate Hispanic Ministries

Terry R. Lamberson
Associate Executive Finance/NCD

Application Deadline Date: **August 15, 2016**

Today's Date: _____

Date Received: _____

2016 NEW HOPE PRESBYTERY HUNGER GRANT APPLICATION-2016

A. IDENTIFICATION

1. Name of your agency/project: _____

Physical Address: _____

Checks made payable to: _____

Mailing Address (if different): _____

First time applying? _____ Previously received funds? _____ When? _____

Links (website/Facebook/other): _____

2. Name & title of contact person: _____

Phone Number(s): _____

E-mail: _____

3. Sponsor(s) of this project:
(List name(s) of churches, ecumenical agencies, community agencies, and other funding/volunteer sources.)

B. DESCRIPTION

1. Which of the following best describes your agency/project?

_____ This is an ongoing agency/project, established in _____

_____ We are planning for expansion or have a special situation (Describe briefly)

_____ We are in need of emergency assistance (Describe briefly, telling what steps are being taken to avoid a future emergency)

_____ We are starting something new (Describe briefly)

2. What is your mission?

3. What does the project/agency do?

4. What has been accomplished?

5. If your agency is involved in a direct feeding program, how many people per month does it feed? _____
What kinds of food assistance does the program provide? (Meals, grocery vouchers, food boxes, other)

6. If your agency is involved in development assistance for the hungry, how many people per month are helped?
_____ What kind of assistance?

Approximately, how many of these people get assistance from other sources?

7. What area(s) do you serve?

8. Describe your organization structure. Include staffing (paid and/or volunteer) and who approves your disbursement of funds.

C. **BUDGET**

1. Please attach your most recent budget showing anticipated receipts and expenditures.
2. Describe your main sources of income (and amount) over the last 3 years and projected income for the coming year.

3. What are your plans for financing beyond the current year?

4. What is your requested grant amount from the Presbytery of New Hope Hunger for Change Fund? (Grants are limited to \$2,000) _____
5. What do you plan to do with the Presbytery of New Hope Hunger for Change Fund if granted?

6. How would these funds assist with your overall purpose?

7. If you do not receive Hunger for Change Fund, what will the impact be on your project?

8. Is your program currently participating in the Food Bank of Central and Eastern North Carolina or the Food Bank of the Albemarle? Yes No

New An **Accountability Report** MUST accompany your application if grant monies were received in any previous funding year.

New Hope Presbytery - Hunger Grant
Session Endorsement - 2016

Name of agency/project: _____

A. SESSION

1. How long has your church been working with the agency/project?

2. Describe how your congregation is involved with the agency/project.

B. ENDORSEMENT

The Session of the _____ Church
of _____, North Carolina has approved to endorse the
_____ agency/project.

Signed: _____
(Clerk of Session or Pastor) (Date)

***Note:** If your project is located within the geographical boundaries of the Presbytery of New Hope, but **DOES NOT** have a Presbyterian Church located nearby, please have another church body endorse your project.

This completed form should be included in the submission of the completed application

Accountability Report

Name of agency/project: _____

Name and title of contact person: _____

Phone Number: _____ E-mail: _____

Session Endorsement from _____ Presbyterian Church

Grant amount _____ Grant year from _____ to _____

Purpose for which grant was given _____

1. **Total grant money expended:** _____
Please attach a copy of appropriate financial report(s).
2. **Brief description as to how money was used.**
Please be as specific as possible, including who was assisted, number of persons assisted, what was provided, why it was needed, etc.
3. **How did this grant fit in with the overall purpose of your agency?**
4. **How did it enable the project to be more effective?**
5. **Please give any other information you think may be of help to the Salem Presbytery Hunger Committee as they administer the Salem Presbytery Hunger Fund grant money.**

Please share stories, pictures and videos that illustrate the use of these Hunger Funds to be shared with the supporting churches of the Presbytery of New Hope. Submit to: René Baker at the Presbytery of New Hope, 2022 McDonald Lane, Raleigh, NC 27608 or rbaker@nhpresbytery.org.

Reported by _____ Date _____

Please submit your application by the deadline date of August 15, 2016 to rbaker@nhpresbytery.org or mail to The Presbytery of New Hope, 2022 McDonald Lane, Raleigh, NC 27608, ATTN: Hunger Grant Application